



Dobson Drain
Internal Progress Meeting
June 20th, 2022

A G E N D A / M I N U T E S

Attendees:

Larry Davis, Arenac County Drain Commissioner
Kaylin Czymbor, Arenac County Drain
Jim Hergott, District 5 Commissioner
Dawn Hergott
Brad Mason, City of Standish Manager
Ron Hansen, Spicer Group Inc.
Charles R. Smith, Spicer Group Inc.

1. 196a
 - a. Temporary Access Agreements
 - i. Acquisition –
 1. Property Owner Correspondence – Jim to contact?
 2. *Action Items –*
 - a. *Add tab for landowner access agreements on google doc. and share with FSBR and ACDC.*
 - b. *Acquire property deeds (FSBR)*
 - c. *Letter for the property owners to be drafted (FSBR)*
 - d. *Landowner coordination (SGI/Jim)*
 - e. *All mailing materials to Arenac County Drain Commissioner by July 6th.*
 - b. Resolution Review
 - i. Scheduling for next City meeting
 - c. *Funding –*
 - i. *Options-*
 1. *DOR held and maintenance assessment levied*
 2. *City payment for clearing:*
 - a. *at-large assessment or*
 - b. *prepayment with credit (Previously discussed with the City Council)*
 3. *Financed at an interim bases and rolled in with the bid project*
 - ii. *Action Items –*
 1. *Resolution to be on the agenda for July 18th, 2022 City Council Meeting*
 2. *Landowner access agreements to be discussed at council meeting on July 18th, 2022*
2. Encroachments
 - a. Review of list and map of properties with encroachments
 - i. *Encroachment agreements –*
 1. *If property owner decides to keep encroachment, additional work to be factored as supplemental benefit.*
 - ii. *Coordination – Send a certified letter to each landowner notifying of encroachment and set up individual meetings with landowners.*
 1. *Letter to be sent with Exhibits showing encroachment and photos of encroachment to conduct meeting.*

2. *Sending encroachment agreement after initial meeting*
- iii. *Action Items –*
 1. *Add parking lots and improved surfaces to list (SGI)*
 2. *Create photo reports and exhibit illustrating encroachments (SGI)*
 3. *Establish Google Tracking Document (SGI)*
 4. *Draft Letters (FSBR)*
 5. *All mailing materials to Arenac County Drain Commissioner by July 6th.*
3. *Easements – Branch of Dobson Drain*
 - a. *Review Easement Exhibits/Easement Language to be coordinated with FSBR*
 - b. *Alternatives –*
 - i. *Utilize Existing ditch*
 - ii. *Reroute ditch to the south along Airpark Road extension*
 - iii. *Tabled until hydraulic analysis is complete*
4. *Design*
 - a. *Hydrology and Hydraulics*
 - i. *Discussion about secondary outlet along west side of RR tracks.*
 1. *Alternatives anticipated for next meeting*
 - ii. *M61 MDOT Improvements*
 - b. *Utilities*
 - i. *Watermain – Main Street and Court Street Information Absent*
 - ii. *Sanitary Sewer – Reviewing Alternatives and Costs for Next Meeting*
 1. *USDA Grant Application Status – Slow progress*
5. *Project Schedule*

Progress Meetings at 2:00 PM

~~*June 20th*~~

July 18th

August 15th

September 19th

October 17th
6. *Action Items*
 - *Preliminary Hydraulics for Downstream Pine River Crossing (East City Limits Road)*
 - *Existing Crossing is sized for a 2yr24hr Design Storm*
 - *Perform Alternative Analysis for Sanitary Sewer along Mill Street and Forest Street*
 - *Pending Survey Completion*
 - *Spicer to work with the City of Standish to Determine M61 Sanitary Sewer Relocation*